

# Moving Checklist



Let AmeriSpec get you moving in the right direction!



## 8 weeks before moving

- Schedule a home inspection with your local AmeriSpec office
- Contact a moving line or rental truck company to get estimates
- If you have unwanted items, plan a garage sale or donate to a charity
- Arrange to transfer school records
- Start a "move file" for all receipts, estimates and other paperwork
- Arrange with trades for improvements at your new home

## 6 weeks before moving

- Select a van line or rental truck company and arrange pick-up and delivery dates
- If you have pets, schedule a check-up, get copies of veterinary records and arrange for transportation
- Take inventory and a photo or video log of your household belongings before they're packed, in the event that you need to file an insurance claim
- Set schedules with real estate agents and cleaning companies
- Start using up food items and cleaning supplies



## 4 weeks before moving

- Schedule disconnect dates with your utility companies
- Notify utility companies of connect dates in your new home
- Contact Canada Post for change of address and redirects
- Purchase packing supplies: boxes, tape, markers, etc.
- Arrange for cleaning of furniture, drapes and carpets
- Enquire with your insurance company about coverage during the move
- Arrange for a walk-through of your new home with your Realtor

## 3 Weeks Prior to Moving

- Properly dispose of items that cannot be moved. Ask Habitat for Humanity if they would like any building supplies that are surplus to your needs
- If you are moving out of an apartment, reserve the elevator for your moving day

## Two weeks prior to moving

- Return anything borrowed, including library books
- Cancel newspaper and arrange for paper at your new address
- Arrange to leave behind warranties and any other information relating to your existing home
- Pick-up dry cleaning
- Assemble a moving kit: cheque book, credit cards, personal contact information, flashlights, tool box, paper plates, towels, prescriptions and medications



## 1 week before moving

- Clean out refrigerator and freezer
- Confirm connection dates with utilities at new home
- Make arrangements for your children and pets on moving day

## Day Prior to Moving

- Disconnect and prepare major appliances for the move. Freezers can remain connected until the movers arrive
- Set aside items that you wish to move yourself
- Pack a box that you will need first at your new home and clearly mark it "This box is to be the Last On and First Off the Truck"
- Confirm arrival time with your mover
- If moving yourself, dismantle necessary furniture and other items



## Moving Day

- If possible, spend the entire day with the movers
- Carry all valuables, important documents and currency
- Double check closets, shelves, attic, garage and basement floor joist area to be sure they are empty
- Make sure all windows and doors are locked when you leave
- Confirm destination details with movers
- Check readings on all utility meters

## At Your New Address

- Check for damage to your new home
- Locate hospitals, police stations and fire stations
- Check the post office for any mail that it being held for you
- Enjoy Your New Home!**



1 (866) 284-6010 [amerispec.ca](http://amerispec.ca)